

TERMS & CONDITIONS

TENTATIVE BOOKINGS

Tentative bookings will be held for a maximum period of up to 1 week. Once expired, The Lucky Shag Bar has the right to release the date if the paperwork and deposit payment has not been submitted.

CONFIRMATION

The booking is confirmed when we receive:

- (1) Deposit payment
- (2) Signed Contract including Terms and Conditions

PAYMENT

Function payments are required at the following time intervals:

- Confirmation of function: The deposit amount for the specific area booked, along with signed contract to confirm the function. This is due within 1 week of receiving the contract.
 - 14 days from the function date: 100% of the function spend including additional items if required. Additional beverage tabs are payable on the day of the function with a credit card at The Lucky Shag Bar. The credit card will be kept behind the bar with photo ID.
- Payments can be made via EFT transfer (excluding additional beverage tabs on the function day) or credit card. All EFT transfers must be accompanied by remittance. Please note if payment is being made by EFT transfer, it must have cleared by the stated due date. If payment is not received, the venue reserves the right to not proceed with the function.

FUNCTION CANCELLATION

Written notice is required for all cancellations. Payment forfeiture is as follows:

- From confirmation to 15 days from event: Full deposit forfeiture
- 14 days prior - full minimum spend forfeiture

CHANGE OF DATES

Changes of dates are deemed as a cancellation. Please discuss with your Function Coordinator.

MINIMUM SPEND REQUIREMENTS

Quoted for each function based on packages, specific area, number of guests and seasonality. Minimum spend is inclusive of packages only and we require 1

package per person. Please refer to the function kit for the minimum guest amounts per area. Please be advised children under 12 are not counted as part of the minimum spend. If additional guests arrive on the day that have not been paid for, a surcharge will incur and will be payable on the day of the function/event. If the minimum spend is not met for either the food or beverage component this will be charged as a venue hire fee. Please note with any decrease in numbers, minimum spend requirements stated in your contract must still be met.

Staffing surcharges apply for functions booked on a Public Holiday. \$10 per guest (minimum charge \$500).

FOOD & BEVERAGE

Food will be passed throughout your function by our wait staff, please discuss timing's with our coordinator. Please note a bar is not included in some of the function areas. Your guests will be provided with wrist bands and will be required to order beverages from the bar.

FINAL SELECTIONS

Final menu, beverage selection & final numbers are required a minimum of 14 days prior to the function date, including minors, dietary requirements for catering purposes & final payment. Upon confirmation no further menu revisions can be made.

OUTSIDE CATERING

We do not allow any outside catering with the exception being a cake. Please consult with Functions Coordinator.

DIETARY REQUIREMENTS

Please note that whilst The Lucky Shag Bar endeavours to accommodate customers with food allergies or intolerances, we cannot guarantee complete allergy-free meals, due to the potential trace of allergens in the working environment and supplied ingredients. Please ensure you cater for your guests dietary requirements upon ordering.

DELIVERIES AND SUPPLIERS

Suppliers/deliveries have restricted access to the venue. Prior setup/pack down details need to be pre authorised by The Lucky Shag Bar.

Deliveries: Restricted to 1 hour prior to the function commencing - unless prior authorization from The Lucky Shag Bar.

Collection: All items must be collected and removed within an hour of the function concluding. If an item is left that cannot go in general rubbish bins a surcharge will apply.

Suppliers: Have access to the venue 1 hour prior to the function commencing for set up and 1 hour on conclusion of the function for pack down

MUSIC

As The Rooftop is directly above The Lucky Shag Bar, the same music is required to be played throughout the venue to prevent crossover. If you wish to have live music or a DJ please discuss with the function coordinator prior to booking, as this may not always be possible.

DAMAGES AND INSURANCE

The client is responsible for the conduct of their guests. Clients are financially responsible for any damage to fittings, property, or equipment by themselves, guests, and outside contractors, prior to, during or after a function. Excluding the contractors organised by The Lucky Shag Bar. The Lucky Shag Bar staff are always extremely careful when looking after guests' belongings. However, the venue accepts no responsibility for the damage or loss of property left in the venue prior to, during or after a function. The onus to arrange insurance is that of the clients.

WEATHER CONTINGENCY

Please note The Lucky Shag Bar offers outdoor function spaces. In times of extreme weather conditions, we will do our best to accommodate contingency areas, however, please be aware during busy times this may not always be possible.

RESTROOMS

Please note that if you have booked The Lounge, Inside Bar & Veranda then the facilities will still be open to other guests.

RESPONSIBLE SERVICE OF ALCOHOL

Please note our managers, bar staff and security are here to ensure everyone has an enjoyable and safe time at The Lucky Shag Bar. With this in mind, our com-

pany service policies are heavily based on compliance with Western Australian Responsible Service of Alcohol laws. As we are a fully licenced venue, we do not allow BYO. We reserve the right to refuse entry and removal of your guests if we believe them to be intoxicated.

ADDITIONAL HOUSE POLICIES

• As a part of The Lucky Shag's house policy, a strict dress standard applies. Please note a smart casual dress standard is applicable at all times.

• A parent/legal guardian must accompany all underage patrons at ALL times. We require the name of the minor and their guardian 14 days prior to your event. Please note: All guests under the age of 18, must vacate the premises no later than 9:00pm in compliance with Western Australian Liquor Licensing Laws.

• Abusive behaviour towards staff & other patrons will not be tolerated, and will result in the removal from the venue.

• As part of our RSA policy, we do not serve shots, neat spirits or double pour beverages.

COVID CANCELLATION

In the event of a government mandatory lock down a full refund or alternate date will be offered to reschedule the booking. Please note that during peak season guests' preferred date may not always be available, in which instance any refund will be forfeited.

